

Sunday 1 August 2010
Helmingham Hall, Suffolk



Suffolk Dog Day

Stall Registration Form

Please complete form in block capitals:

1 x single stall (up to 3m x 3m)	£60	
1 x double stall (up to 6m x 3m)	£100	

Stall holder programme advertising:

Advertising is available to all stallholders within the event programme. If you wish to advertise, please complete and return the stall holder advertising form along with your stall registration form. You may claim a 10% discount on the advertising if booked together.

Final date for stall applications is Wednesday 14 July 2010

TERMS AND CONDITIONS FOR THE EVENT:

1. The organisers carry public liability insurance in respect of their own activities but stall holders will be responsible for theft or damage to their own goods. All stall holders must have their own public liability insurance.
2. Stallholders will man their own stall for the duration of the event.
3. Stallholders will display a sign stating their stall name and reminded that they MUST provide their own cover/gazebo for the day.
4. Suffolk Dog Day is open to the public on Sunday 1 August from 10.30am until 5.30pm. All traders must register their stall and set up on Sunday 1 August between 7.30 am and 10.00am. No vehicles belonging to traders will be granted access to the exhibition area until 5.30pm on Sunday 1 August and no stall is to be dismantled before the end of trading at 5.30pm.
5. Stallholders are to inform The Suffolk Foundation of all products to be sold to avoid clashes with other stalls.
6. Stallholders are asked NOT to sell food products for consumption on the day e.g. sandwiches
7. We regret refunds will not be given for bookings cancelled by exhibitors

I/we enclose a cheque for the sum of £ _____ made payable to The Suffolk Foundation

Please issue an official receipt: Yes No

Stall trade name _____

Address _____

Telephone _____ Website _____

Email address _____

Contact name for stall _____

Product description (*Please do not sell food products for consumption at the event*) _____

Your company name will be listed in the Dog Day programme, with contact telephone number and website address.
Please provide a description of your stall in 10 words maximum:

Please return your completed form to:

Suffolk Dog Day
The Suffolk Foundation
Old Reading Rooms, The Green
Grundisburgh
Suffolk IP13 6TA

Dog Day phone line: 01473 734125

www.suffolkdogday.com

*The Suffolk Foundation is a registered charity dedicated to
improving the quality of life for the people in Suffolk.*

Registered charity number 1109453